COE Academic Affairs Committee Minutes
7 May 2009

Meeting called to order at 8:30 am

Attendance: T. Miller (Chair), R. Landers, J. Wissman, W. White, C. Moran, B. Burenheide, L. Larson, T. Goodson, L. Thomas, M. Hancock, D. Murphy, M. Perl

1. New Course Approval  EDCEP 312

The previous UGE course approval for EDCEP 311 was returned to us because individual sections with the same course number could not be approved for UGE—it has to be all sections or none. Dr. K. Hughey of SECSA has resubmitted the course with an individual course number. Moved to accept by Miller. Seconded by White. Unanimous approval.

2. Sub Committee Report—Unit Assessment Committee—W. White

Information was provided on the function of the UAC:

“It is charged with monitoring the unit-wide assessment system related to applicant qualifications, candidate and graduate performance, and unit operations and making recommendation to the Program Coordinating Committee regarding the unit assessment system designed to strengthen the unit and its programs. The UAC also serves as the College Assessment and Review Committee (CARC) for the College of Education.”

White further explained the Educational Benchmarking Corporation survey.

Wissman complimented the committee for their work on the NCATE visit.

3. Review of terms of service

This committee has a unique term of service as it is on a calendar year of service, from January to December.

An election to fill the chair position will be held at the November meeting.

The next meeting will be on September 3rd, 2009.

4. Meeting was adjourned officially at 8:42 am.

Minutes submitted by Brad Burenheide