Minutes
Members Present: Dr. Staples, Dr. Salsberry, Mr. Justin Rowan, and Ms. Marcela Parra

Action/Discussion Items:

1. Minutes:
The DCC minutes from the November 2004 meeting were approved.

2. Plans for Panel Presentation – MLK Observance Event:
   • January 19, 2005, Drs. Wright and Griffin will be the moderators.
   • Dr. Salsberry reported that lunch preparations were already arranged for panelists and guests.
   • Dr. Staples commented that she will bring her class to the panel discussion. Committee confirmed showing of video “Road to Brown.”
   • Panel presentation agenda:
     1. Showing of video.
     2. Panel discussion.
   • The two confirmed panelists are: Veryl Switzer and Linetta Hill.
   • Honorarium was recommended by Dr. Salsberry to be $200.00 it was voted on and unanimously passed by all present.
   • It was decided that students who attend will be allowed professional hours.

3. DOW Multicultural Event:
   Arrangements for the COE representative (Dr. Wright) to attend the DOW January meeting in Midland, Michigan were confirmed.

4. Policy Manual:
   Dr. Salsberry discussed that the old manual is “cleaned up” and ready for reediting. She commented that the Dean would like the committee to “hold on for a bit” on the review of manual.

5. Multicultural Student Retention Rates:
   Mr. Rowan provided information on the collection of multicultural student information, which he is currently gathering.

6. College-wide Professional Development Initiatives:
   • Discussion was held on the need to further investigate more international opportunities for students in COE.
   • Dr. Staples discussed the need to further investigate the possibility of bringing a guest speaker from England.

Minutes were taken by Ms. M. Parra