Attending: Kimberly Staples, Christy Moran, Michelle Martinez, Teresa Miller, Yoli Carter

The meeting was called to order by Kimberly Staples. Teresa Miller was introduced as a new member to replace Trudy Salsberry. It was moved and seconded that the minutes be approved as submitted.

Policy Manual—Changes will be discussed at the next Executive Committee meeting and we’ll receive a copy as soon as it’s finalized. At that time, we can determine the procedure for adding new members (Yoli Carter and Kay Ann Taylor).

Girl Scout Troop Sponsorship—no report

DCC Sponsored Events—50 attended the luncheon and the bust of Martin Luther King, Jr. was presented, with the sculptor present. The bust will include a plaque with our committee name on it and will be placed somewhere outside of Ahearn. The Brown v Board of Education site visit was well attended and comments from participants were reviewed. Photos will be placed on the bulletin board outside the Catalyst room. The general consensus was that it was a worthy activity and we should continue to sponsor such awareness/understanding activities.

Student Professional Development Activities—Kelly Thacker needs to make a presentation. Kimberly Staples will work with Jan Wissman on scheduling. We have a new student request for a $1000 scholarship. A request for more specific information will be sent to the student with a report back to the committee next month. Students need to make a strong connection to the COE mission and list specific and direct results.

Budget Report—There is currently approximately $6000 left for expenditures.

Dr. Staples stated that the website was still in process.

The meeting was adjourned.

Next Meeting: Thursday, March 2, at 9:30 a.m. (note the change in time from 9:00 to 9:30).

Respectfully submitted,

Teresa Northern Miller