COE Executive Committee Meeting Minutes  
October 13, 2009  
8:30 a.m.- BH 368

Present: Dean Mike Holen, Dr. Judy Hughey, Dr. Frank Spikes, Dr. Warren White, Dr. Gail Shroyer, Dr. Trudy Salsberry, Dr. Kimberly Staples, Diane Murphy, Dr. Todd Goodson, Dr. Leah McKeeman

I. Call to order at 8:30 a.m. by Dr. Hughey
II. Dr. Salsberry moved approval of EC minutes from September, seconded by Dr. White. Motion passes.

III. Standing Committee Reports
   a. Academic Affairs – Reported by Dr. Goodson
      Undergraduate and Graduate Course and Curriculum Changes, Dr. Salsberry moved approval to accept the course changes. Motion carries.
   b. Faculty Affairs – Reported by Dr. Hughey
      Feedback was requested regarding changes made in the advising and teaching awards. Discussion centered on how to effectively frame awards through conceptualization and wording.
   c. Student Affairs – No report
   d. Diversity for Community – Reported by Dr. Salsberry
      There will be some upcoming brown bags for those who received funding. There is a call for manuscripts to be reviewed in Educational Considerations. The committee will be reviewers.

IV. Old Business (including Dean Holen’s input on budget issues)
    Review of CCOP and DCOP Budget Ideas/Follow-up from CCOP retreat
    • Discussion focused on what the purpose and goal should be in reviewing the budget ideas from the CCOP and DCOP.
    • Dr. Hughey proposed a College wide task force to address and discuss problems and make recommendations regarding recognizing grant writing for merit and promotion and tenure. There was agreement that this should be pursued.
    • Discussion centered on how to foster an effective discussion regarding combining secondary and elementary education into a C&I department at the departmental level. The idea was proposed to potentially have a third party/neutral party to facilitate the discussion. Dr. Goodson moved to move forward with discussion regarding the creation of a C&I department. Dr. White seconded motion. Motion carries.

V. Other reports
   a. Faculty Senate – Reported by Dr. Hughey
      i. In the budget review process, the Faculty Senate has been assured that they will be involved with the process.
      ii. The administrative review document in the handbook has been revised and will be coming up for a vote.
      iii. The Faculty Senate is voting on revised language regarding faculty evaluations.
b. Graduate Council – Reported by Dr. Shroyer
   i. The calendar of events should have been sent out to everyone.
   ii. There is encouragement to attend the KSU Research Forum. Please encourage your graduate students to attend. The Capital Summit will follow this event.
   iii. The graduate handbook is currently being revised and language is being tightened down.
c. EGSO – No report
d. Library – No report
e. Education Council – No report

V. Old Business
a. There was discussion regarding the qualitative software. After speaking with an expert, the software package doesn’t work well with Mac. The recommendation would be that there is would not be a good opportunity for our College at this point.
b. For those interested in doing training for at risk students (graduate/undergraduate) and faculty, the option exists. If you’re interested, please contact Dr. Hughey.

VI. Dean’s Report
Dean Holen shared information about Leadership Studies relationship to the College of Education.

Meeting adjourned at 10:15am.