COE Faculty Affairs Committee Minutes

4/2/09 8:30 a.m. Bluemont Room 341E

Members Present: David Allen, Aaron Carlstrom, Sonia Esquivel, Tim Frey, Kay Ann Taylor

Discussion and approval of Minutes from March meeting; Minutes were approved,

Minutes from the Jan 8th meeting were also approved

Welcome Back Kay Ann

Old Business

1) Follow up with the safety/crisis plan and the Dean's suggestions – No new update from Dr. Carlstrom

2) Safety/crisis session for Fall 2009 semester – Aaron Carlstrom reported he has been able to arrange the session for the COE for August. Heather Reed will be one presenter, she is part of the CIRT (Critical Incidence Response Team). Fred Newton will share about dealing with individual students in crisis and college student mental health. Dr. Carlstrom will coordinate with Pam Monroe on the time for the sessions.

3) Discussion of the Awards Taskforce Report from 1999

Advising Award – The committee revisited discussion from the previous meeting about this award. We agree that the academic advisors who are part of the advising office should be eligible to be recognized for this award. They make a strong contribution to the College. There are expected to be challenges in “comparing” the large number of undergraduates they advise to advising that tenure track faculty do at the graduate level. However, the committee feels that all advising should be valued and have opportunity for recognition.

Graduate Teaching Award – The committee had one concern about the criteria for this award. It was recommended that the criteria be changed from 1 year to a minimum of two years of teaching and the graduate level in the COE prior to nomination. It was also recommended that nominees be given the opportunity to submit multiple “letters of support”, the current guidelines suggest only a letter from the department chair be included.

It was recommended that the timelines for each award be clarified with Pam Monroe for
next year. Dr. Taylor agreed to complete that task.

4) Student representation on the committee for next year – Sonia has agreed to work with EGSO to recruit a graduate student to serve as a member of the committee for the 09-10 school year.

New Business

1) Retiree Receptions -- It was brought to the committees attention that FA is responsible for any COE retirement receptions. This year’s retirees are Marjorie Hancock and Kathy Holen. Initial indications are that both have requested not to have a reception. Dr. Taylor will follow up and confirm this with both retirees.