College of Education  
Student Affairs Committee  
Minutes  

February 5, 2009

1. Introduction of committee members. Members present: Deb Andres, Royce Ann Collins, Brigitte Corcoran, Judy Hughey, Ann Knackendoffel, Mechelle Martinez, Bob Shoop, Valerie Zelenka

2. Approval of minutes from last meeting (in abstentia).

3. Old business
   a. Judy updated the committee on the discussions regarding University Childcare Center. She indicated the Student Senators were very concerned about this topic, especially the use of student fees.
   b. Bob acknowledged that the faculty had received "points for discussion" regarding electronic social networks. (Bob expressed his personal perception that this response did not adequately address the seriousness of the problem.)

4. New business
   a. The committee decided to rotate the secretarial responsibilities. Each member of the committee was given the opportunity to sign up for a meeting.
   b. A general discussion took place regarding the need to review all protocols and time lines for awards.
   c. Diane will be asked to report on her progress on the timelines and award criteria for the Distinguished Cooperating Teacher Award.
   d. Deb reported that most communication for the Outstanding Undergraduate Student Awards is being done electronically. It was suggested that all forms and protocols be posted on the COE web page.
   e. Royce Ann presented an update on the Outstanding Graduate Student Award.
f. Mechelle will continue to take the lead with the Outstanding Future Teacher Award. She and Ann will visit with Dr. Wissman about the relationship of the COE awards and the various state awards.

g. Valerie distributed timelines and forms for the Outstanding Graduate Teaching Assistant Award. It was reaffirmed that the information for this award needs to be disseminated to distance learning students.

h. Valerie announced that the COE Graduate Student Organization is sponsoring a grant-writing workshop on Feb 13 and a workshop on how to publish on April 2.

i. There was no report from Education Council.

5. Announcements
   a. Ann announced that the Graduate Student Graduation Brunch would be held on May 15, 2009 MCC.

   b. Judy updated the committee on various activities of Faculty Senate. She noted that the Student Senate is actively researching and discussing faculty evaluations and the Faculty Senate is aware of those discussions.

6. Next Meeting: March 5, 2009 - 8:30 AM - BH 368