



Council for Accreditation of Counseling and Related Educational Programs

1001 North Fairfax Street, Suite 510 • Alexandria, VA 22314 • (703) 535-5990 • fax (703) 739-6209 • www.cacrep.org

July 15, 2016

General Richard B. Myers, USAF, Retired
Office of the President
Kansas State University
110 Anderson Hall
Manhattan, Kansas 66506

Dear General Myers:

The Board of Directors of the Council for Accreditation of Counseling and Related Educational Programs (CACREP) met July 7-9, 2016, for the purpose of making accreditation decisions. Two programs housed in the College of Education at Kansas State University were reviewed under the 2009 CACREP Standards. The Board made the following decisions:

School Counseling (M.S. degree)

Accredited: Eight-Year Period through October 31, 2024

Counselor Education and Supervision (Ph.D. degree)

Accredited: Two-Year Period through October 31, 2018

The Board based the above listed accreditation decisions on an extensive review of the self-study documents, the visiting team's report, and the institution's response to the visiting team's report.

Programs receiving accreditation for an eight-year period deserve to be commended for the work completed throughout the accreditation process. This is indeed a worthy achievement.

Congratulations! For the Counselor Education and Supervision program, please note that when the CACREP Board grants accreditation for a two-year period, the Board believes the "program substantially meets the requirements for accredited status," but there are one or more minor standards-related deficiencies that the Board wishes to see addressed more thoroughly by the program.

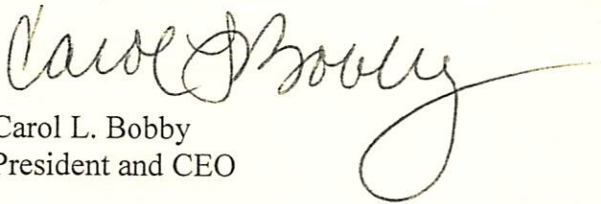
Although the Counselor Education and Supervision program has a standard cited, as outlined on page 3 of this letter, the counseling faculty deserve to be congratulated for the time, energy, and commitment that they have given throughout this accreditation process for both programs.

CACREP recognizes that this has been a cooperative endeavor and believes that the requirements can be met within the prescribed two-year period.

Prior to the expiration of the two-year period, the Counselor Education and Supervision program must submit an Interim Report to the Board. This report should provide documentation that the standard-related requirement has been addressed. Four (4) electronic copies of the report, in read-only format on labeled CDs or USB drives, should be submitted to the CACREP office no later than April 1, 2018. This deadline allows for the Board's review of the Interim Report at its July 2018 meeting. Upon a favorable review by the Board at that time, this program would then be accredited through the remainder of the eight-year accreditation cycle ending October 31, 2024.

A certificate of accreditation is enclosed with Dr. Mercer's copy of this letter. On behalf of the CACREP Board, I would like to extend my thanks to you and your administration for the support provided to the counseling programs throughout the accreditation process. Administrative support is considered vital to the process of continuous improvement of higher education programs. Once again, congratulations are extended to all of those involved in making this a successful accreditation review process.

Sincerely,

A handwritten signature in cursive script, appearing to read "Carol L. Bobby", with a long, sweeping underline that extends to the right.

Carol L. Bobby
President and CEO

Enclosure

cc: Dr. Debbie Mercer, Dean, College of Education
Dr. Kenneth Hughey, Chair, Department of Special Education, Counseling and Student Affairs
Dr. Judith Hughey, CACREP Liaison

Standard to be Addressed in the Interim Report

Counselor Education and Supervision

Section I. The Learning Environment

Standard H

Provide evidence that the academic unit in counseling has five faculty members meeting the core faculty requirements specified in CACREP entry-level Standards I.W.1-6, including full-time academic appointments to the academic unit and active identification and engagement with the counseling profession. The Board noted the information in the Institutional Response to the Site Team's Report that a position announcement has been released for an open position in the academic unit. Please include a copy of the new faculty member's curriculum vita in the Interim Report. The Board further noted that the program has recently re-designated the FTE time allocations of several faculty members in relation to the counseling programs. After reviewing the vitae of the faculty who were re-designated to full-time status with the programs, it remained unclear to the Board that all designated core faculty evidenced a clear and active identification with the counseling profession through their professional memberships and licenses, as well as through development/renewal, research and scholarly, and service and advocacy activities. The program needs to provide in the Interim Report evidence of active identification with the counseling profession in all of these areas for those faculty that are designated as core faculty in the counseling programs.

Publicizing Your CACREP Accreditation Decisions

Institutions with programs accredited by CACREP must display integrity and responsibility when publicizing their accredited status in publications such as promotional literature, brochures, web pages, student catalogs and handbooks. The following guidelines are offered for the public presentation of accredited status:

1. Institutions which publicize the accreditation decisions rendered for their specific counseling programs in catalogs or other official publications should include the following:

- A. the name of the accrediting body and the scope of accreditation (i.e., institutional or specialized);
- B. the decisions as program specific (e.g., school counseling or clinical mental health counseling).

For example, "The Council for Accreditation of Counseling and Related Educational Programs (CACREP), a specialized accrediting body recognized by the Council for Higher Education Accreditation (CHEA), has granted accreditation to the following programs in the Department of Counselor Education at State University: Clinical Mental Health Counseling (M.S.), School Counseling (M.Ed.), and the doctoral program in Counselor Education and Supervision (Ed.D.)."

2. Avoid phrases such as "Full Accreditation" or "Full Approval" since programs cannot be partially accredited.

3. All statements mentioning accreditation status must be clear, accurate, and current.

4. Any listing of accreditation in official publications or on university stationery should list only those programs conferred accreditation by CACREP. Programs not reviewed by CACREP - even within the same department - should not be represented as accredited.

For example, it would be inaccurate to state that programs in the Department of Human Services were CACREP accredited if CACREP had granted accreditation to only two out of three programs in the department. It would also be inaccurate to state that specific programs or degrees within a department are accredited based on institutional accreditation of a university or college as a whole unit.

5. Statements suggesting future accreditation of programs when decisions have not been rendered by CACREP are not permissible.

For example, it is NOT permissible to say "The School Counseling program at State University is currently involved in an evaluation process with the Council for Accreditation of Counseling and Related Educational Programs (CACREP) and anticipates receiving accreditation in the near future."