Doctor of Philosophy
Doctor of Education
Adult and Continuing Education

Kansas State University | College of Education
MISSION STATEMENT

The College of Education is dedicated to preparing educators to be knowledgeable, ethical, caring decision makers for a diverse and changing world through excellence in the:

- delivery of exemplary instruction to students at the undergraduate and graduate levels;
- production, interpretation, and dissemination of sound and useful research and scholarship;
- leadership, collaboration, and service within the profession; and
- promotion, understanding, and celebration of diversity.

ADMISSION REQUIREMENTS

Admission to graduate study is granted by the Dean of the Graduate School upon the recommendation of the faculty in the graduate program. Applicants seeking admission to either the PhD or EdD program in adult and continuing education must submit the information noted below. Before starting the online application, gather all information and documents for all of the following admission requirements so that they can be entered into the application. All materials must be received by application deadline.

Additional information about the Adult Education doctoral program is on the following website: http://coe.k-state.edu/academics/graduate/adult-continuing-education.html

A. A Completed Online Graduate School Application.

Go to the Kansas State University Graduate School home page http://www.k-state.edu/grad/ and click on “Start Your Application Now.” Follow the prompts for completing the application process.

Application Deadlines.

U.S. Citizens and Permanent Residents: Applications must be complete by following dates:

- March 1 for fall (August) enrollment
- October 1 for spring (January) enrollment
International Students: The online application, application fee, test scores, transcripts, financial documents, and all required application materials need to be submitted by the following dates:

- **January 1** for fall (August) enrollment
- **August 1** for spring (January) enrollment
- **December 1** for summer (June) enrollment

B. **Graduate School Application Fee.**

*Domestic Students*—A $50 application fee is required for all domestic students; your application will not be processed without this fee. The fee can be paid by credit card when completing the online application.

*International Students*—A $75 application fee is required; your application will not be processed without this fee. The fee can be paid by credit card when completing the online application.

C. **OFFICIAL transcripts.**

You must upload into the online application a scanned copy (PDF preferred) of the official transcript(s) from each college or university where you received your bachelor's degree(s) and completed any post-baccalaureate course work or degrees. Transcripts become part of your records at Kansas State University and cannot be returned. Please be aware that printouts from university student portals are not considered a copy of your official transcript.

If you are admitted, you will be required to submit an official transcript for GPA and degree conferral verification from the institution(s) where you received your degree(s) and completed any post-baccalaureate credits.

Students whose transcripts are not in English must furnish a translation by an appropriate authority. Failure to list any colleges or universities attended may result in dismissal from the university.

D. **A Current Resume.**

You must upload into the online application a professional resume that includes previous academic degrees, past and present employment, other professional activities and roles, and other pertinent information.
E. Professional History and Goal Statement.
You must upload this information into the online application. Each applicant for the doctoral program in adult education must complete a typewritten, double-spaced Professional History and Goal Statement of no more than 10 pages. It will be used to provide background information about the applicant, determine the appropriateness of the applicant's experience and interests in relationship to the academic focus of doctoral program in adult education, and assist in making major professor assignments.

The applicant should describe her/his contributions to and experience in the practice of adult education or another field of educational practice as well as any contributions, which she/he has made to the scholarship of adult education or another field of educational practice. In addition, the applicant should discuss how he/she foresees that the doctoral degree in adult education will contribute to the attainments of her/his future professional goals and anticipated contributions to the field. If research topic is known, the applicant should include this information along with any preference for major professor.

F. Graduate Record Examination (GRE).
Each applicant must submit Graduate Record Examination (GRE) scores taken within the past five years.

The Graduate Record Exam (GRE). This exam has three parts: verbal reasoning, quantitative reasoning, and analytical writing. Applicants are strongly encouraged to go to the GRE website to become familiar with the exam, identify ways to prepare for the exam, and to register to take the exam. The GRE website is: www.ets.org/gre.

When registering for the GRE, you will be asked to record codes for where you want your scores sent and for the field of study of your intended graduate program. Use the following codes on the GRE registration form when applying to this degree program:

- Institutional code for Kansas State University: 6334
- Field of Study: Adult Education: 3901

G. Writing Sample.
You must upload this information into the online application. Select one of the following articles and prepare a typewritten, double-spaced, five-page essay which (1) summarizes the key points of the article, (2) analyzes the strengths and weaknesses of the research, (3) discusses if the author's conclusions are supported by the research, and (4) identifies the implications of the work for the field of adult education.

In addition to reviewing the content of each applicant's response, the criteria used to evaluate the essay will cover (1) the thesis focus (originality and clarity); (2)
organization of the essay and thought process; (3) supporting reasons (ideas and details); (4) appropriate APA style (http://www.apa.org/); (5) documentation of other sources included, (6) audience awareness; (7) sentence (sentence diction/syntax/tone/voice) and writing (grammar/spelling/usage/punctuation) conventions; and (8) overall presentation. Select one of the following articles.


H. Professional Recommendations.

Three letters of recommendation are needed from college or university educators and/or colleagues or supervisors who are qualified to address your professional skills and your potential for success in the graduate program. Enter the names and email addresses of the recommenders into the appropriate area in the online application.

I. English Language Proficiency.

To demonstrate competence in the English language, an official report of scores on the Test of English as a Foreign Language (TOEFL), International English Language Testing System - academic exam (IELTS) or Pearson Test of English (PTE) must be sent to Kansas State University for all applicants whose primary language is not English. Enter your scores in the online application and upload the report of your scores.

Learn more about English proficiency requirements at:

http://www.k-state.edu/grad/admissions/application-process/international/
INTERNATIONAL APPLICANTS

International applicants must meet the same academic standards for admission as those required of domestic students. When applying for admission, international applicants must provide an Affidavit of Financial Support and documentation of English language proficiency. Detailed information about these issues is provided at the following website:

http://www.k-state.edu/grad/admissions/application-process/international/

THE REVIEW PROCESS

These are the steps in the application and review process:

- First, the applicant completes the online graduate application. This includes paying the application fee and uploading all additional documentation that is required.
- Second, once the online application has been completed and all needed additional documentation has been provided, the graduate program to which the student is applying will review the application and make an admission recommendation to the Graduate School.
- Third, the Graduate School reviews the application and the recommendation from the department. The Graduate School then sends an official decision letter to the applicant.

For more information, contact:

Dianna Bartel
Adult Education Coordinator
913-307-7415
adulteducation@ksu.edu

Department of Educational Leadership
College of Education
363 Bluemont Hall
1100 Mid Campus Drive
Kansas State University
Manhattan, KS 66506-5312
785-532-5535
foxksu@k-state.edu

Non-degree Status. In some cases, a student may wish to take a course(s) prior to being admitted in a degree program. In these cases, a person must be admitted as a non-degree student. No more than nine credit hours earned as a non-degree student may be applied toward an advanced degree.
However, successful completion of any hours taken as a non-degree student does not guarantee admission into the program. Non-degree students are not eligible for financial assistance. A faculty advisor is not assigned to non-degree students.

**Financial Aid.** Questions about financial assistance should be directed to the Office of Student Financial Assistance, 104 Fairchild Hall, Manhattan, KS 66506, 785-532-6420, finaid@k-state.edu. For information regarding financial aid, you may go to www.k-state.edu/sfa.

**Graduate Assistantships.** A limited number of graduate assistantships are available in the College of Education. Go to http://coe.k-state.edu/grad/assistantships.html for detailed information and application procedures. It is helpful to talk with the appropriate department chair as early as possible to learn of assistantships available in the department.

**Graduate Handbook.** Once admitted, students should become familiar with the Graduate Handbook at http://www.k-state.edu/grad/graduate-handbook/. This handbook includes policies and procedures about advising, the program of study, enrollment, transfer credits, the final oral/written exam, required approval forms, and other aspects of the graduate program.

**Major Professor and Supervisory Committee.** Once admitted to the program, a major professor is assigned to each student. In consultation with the major professor, the student selects three additional graduate faculty members to serve on the supervisory committee. The student’s supervisory committee must have at least one member from another field/discipline. The supervisory committee guides the student in the development of a program of study and in the formulation of research. Once the student successfully completes the preliminary examination and is admitted to candidacy, an additional faculty member is appointed by the Graduate School to chair the oral defense of the student’s doctoral dissertation.
Program Requirements for the Ph.D. in Adult Education

90 credit hours

The Doctor of Philosophy (Ph.D.) in Adult Education requires a minimum of 90 post-baccalaureate, graduate credit hours. With the approval of the supervisory committee, up to 30 graduate hours earned as part of the Master’s degree may be used to satisfy the degree requirements.

The program is designed to prepare scholars who are committed to a career with the responsibilities and requirements associated with college/university faculty membership and/or interest in the development of knowledge, theory, and research in other educational settings.

A. **Required Academic Core Courses (18 hours)**
   (Students without a master’s degree in adult education must take these courses in addition to the 90 credit hours in the doctoral degree, as determined by the supervisory committee.)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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</thead>
<tbody>
<tr>
<td>EDACE 780</td>
<td>Introduction to Adult Education</td>
</tr>
<tr>
<td>EDACE 790</td>
<td>Characteristics of the Adult Learner</td>
</tr>
<tr>
<td>EDACE 818</td>
<td>Social Foundations of Adult Education</td>
</tr>
<tr>
<td>EDACE 830</td>
<td>Program Planning in Adult Education</td>
</tr>
<tr>
<td>EDACE 847</td>
<td>Adult Learning and Motivation</td>
</tr>
<tr>
<td>EDCEP 816</td>
<td>Research Methods (or an equivalent research methods course)</td>
</tr>
</tbody>
</table>

B. **Required 900-Level Doctoral Courses (12 hours minimum from the following list or equivalent)**

<table>
<thead>
<tr>
<th>Course Code</th>
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</thead>
<tbody>
<tr>
<td>EDACE 880</td>
<td>Significant Literature</td>
</tr>
<tr>
<td>EDACE 916</td>
<td>Foundations of Adult Education</td>
</tr>
<tr>
<td>EDACE 937</td>
<td>Organization and Administration of Adult Education</td>
</tr>
<tr>
<td>EDACE 940</td>
<td>Adult Development Theory</td>
</tr>
<tr>
<td>EDACE 986</td>
<td>Scholarly Writing</td>
</tr>
<tr>
<td>EDACE 986</td>
<td>Advanced Seminars in Adult Education</td>
</tr>
</tbody>
</table>

C. **Required Research Courses (15 hours minimum)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>EDCEP 817</td>
<td>Statistical Methods in Education</td>
</tr>
<tr>
<td>EDCEP 917</td>
<td>Experimental Design in Educational Research</td>
</tr>
<tr>
<td>EDLEA 838</td>
<td>Introduction to Qualitative Research Methods</td>
</tr>
<tr>
<td>EDLEA 938</td>
<td>Advanced Data Analysis in Qualitative Research Methods</td>
</tr>
<tr>
<td>EDLEA 948</td>
<td>Data Representation and Writing in Qualitative Research Methods</td>
</tr>
</tbody>
</table>

   *(or other advanced quantitative/qualitative research courses.)*
D. Elective Courses (Select electives appropriate to the area of emphasis that satisfy the minimum 90 credit hours for the program.)
EDACE prefix, additional quantitative/qualitative research courses or other disciplines at K-State Colleges.

E. Experiential and Individualized Courses (0-6 hours)
EDACE 733 Practicum in Adult Education (1-6 hrs.)
EDACE 775 Readings in Adult Education (1-3 hrs)
EDACE 795 Problems in Adult Education (var.)
EDACE 991 Internship in Adult Education (var.)

F. Doctoral Research (12 hours minimum)
EDACE 999 Doctoral Research

Program Requirements for the Ed.D. in Adult Education

94 credit hours

The Doctor of Education Degree (Ed.D.) in Adult Education requires a minimum of 94 post-baccalaureate graduate credit hours. With the approval of the supervisory committee, up to 30 graduate hours earned as part of the Master’s degree may be used to satisfy the degree requirements.

The program is designed to prepare educators who are committed to a career with the responsibilities and requirements associated with excellence in educational practice.

A. Required Academic Core Course (18 hours)
(Students without a master’s degree in adult education must take these courses in addition to the 94 credit hours in the doctoral degree, as determined by the supervisory committee.)
EDACE 780 Introduction to Adult Education
EDACE 790 Characteristics of the Adult Learner
EDACE 818 Social Foundations of Adult Education
EDACE 830 Program Planning in Adult Education
EDACE 847 Adult Learning and Motivation
EDCEP 816 Research Methods (or an equivalent research methods course)

B. Foundations of Education (minimum 12 hours from the following list or equivalent)
EDACE 880 Significant Literature
EDACE 916 Foundations of Adult Education
EDACE 886 Seminars in Adult Education
EDCI 910 Multicultural Curriculum Programming
EDCEP 912 Psychological Bases of Educational Thought and Practice
C. Research Courses (15 hours minimum)
   EDCEP 817  Statistical Methods in Education
   EDCEP 917  Experimental Design in Educational Research
   EDLEA 838  Introduction to Qualitative Research Methods
   EDLEA 938  Advanced Data Analysis in Qualitative Research Methods
   EDLEA 948  Data Representation and Writing in Qualitative Research Methods
   (or other advanced quantitative/qualitative research courses.)

D. Elective Courses  (Select electives appropriate to the area of emphasis that satisfy the
   minimum 94 credit hours for the program.)
   EDACE prefix, additional quantitative/qualitative research courses or other disciplines at K-State
   and approved by the supervisory committee.

E. Experiential and Individualized Courses (0-6 hours)
   EDACE 733  Practicum in Adult Education (1-6 hrs.)
   EDACE 775  Readings in Adult Education (1-3 hrs)
   EDACE 795  Problems in Adult Education (var.)

F. Clinical Experience (12 hours)
   EDACE 991  Internship in Adult Education or equivalent

G. Doctoral Research (minimum of 12 hours)
   EDACE 999  Doctoral Research
## Faculty Members in
### Adult and Continuing Education

<table>
<thead>
<tr>
<th>Faculty Member</th>
<th>Research Interests</th>
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<tbody>
<tr>
<td>Kakali Bhattacharya, Associate Professor</td>
<td>Social and organizational context of transnational education and gender; qualitative inquiry</td>
</tr>
<tr>
<td>Royce Ann Collins, Associate Professor</td>
<td>Adult Learners in Higher Education, Teaching Adults, Teaching and Learning in Different Delivery Formats (online, intensive, accelerated), and Program Assessment</td>
</tr>
<tr>
<td>Judy Favor, Assistant Professor</td>
<td>Motivation, Group and Team Dynamics, and Leadership</td>
</tr>
<tr>
<td>S. Jane Fishback, Associate Professor</td>
<td>Adult Development and Learning, Women’s Issues in Education and the Workplace, Adult Learners in Higher Education</td>
</tr>
<tr>
<td>Haijun Kang, Assistant Professor</td>
<td>Distance Learning</td>
</tr>
<tr>
<td>James Martin, Assistant Professor</td>
<td>Program Planning</td>
</tr>
<tr>
<td>Cheryl J. Polson, Professor</td>
<td>Adult Learners in Higher Education, Academic Advising, Adults in transition</td>
</tr>
<tr>
<td>W. Franklin Spikes, Professor</td>
<td>Adult Learning in the Workplace, Human Resource Development, Program Planning, Administration and Evaluation</td>
</tr>
</tbody>
</table>
Susan Yelich-Biniecki, Assistant Professor  
785-532-5772  
susanyb@k-state.edu

Jeff Zacharakis, Professor  
785-532-5872  
jzachara@k-state.edu

Adult education, nonformal

History of Adult Education,  
Leadership, Organizational and  
Community Development