

**Graduate Assistant – Service Teams**

The graduate assistant supporting service teams programs- Alternative Breaks and International Service Teams - at the Staley School of Leadership Studies will assist the program director with programming, promotion, and communications for both programs. [Alternative Breaks](#) is an opportunity for K-State students to participate in an intensive service experience during winter, spring, and weekend breaks. Students travel to sites around the Midwest where they work with local residents to learn how communities are addressing pressing social issues. [International Service Teams](#) (IST) is a unique opportunity for K-State students to exercise leadership and serve abroad. Teams travel to communities around the world to engage in community work. Both of these programs support the mission of the [Staley School](#) to develop knowledgeable, ethical, caring, inclusive leaders for a diverse and changing world.

**Position Responsibilities:**

- Co-facilitate the preparatory course for IST participants and pre-departure workshops for Alternative Breaks participants. Curricula includes social justice, issues of power, and systems thinking
- Facilitate promotion of the programs to recruit participants. Generate promotional materials, visit campus organizations and classes, meet with interested students
- Work directly with undergraduate student coordinators to plan and execute events and programmatic initiatives.
- Build and maintain relationships with host site partners, domestically and globally
- Develop communications and marketing strategies to build awareness of programs with campus partners and interested students
- Provide assistance with other Staley School programs and initiatives as needed

**Preferred Qualifications:**

- Demonstrated experience in program planning and coordination
- Knowledge of and experience with service-learning programming
- Commitment to values of diversity, equity, and inclusion
- Experience teaching or facilitating with large groups
- Strong commitment to mentoring students at the post-secondary level

**Our Commitment:**

- This appointment is a nine-month position for the 2022-2023 academic year and renewable for the 2023-2024 academic year contingent upon satisfactory performance.
- The assistantship requires that you maintain full-time status as a graduate student
- The stipend will be \$12,000 (\$600 biweekly) and require approximately 20 hours of work per week
- In addition, you will receive an allowance of \$8,400 to assist in covering tuition and fees per academic year.
- The Staley School of Leadership Studies and Kansas State University provide opportunities to learn and grow in your own leadership capacity.